

## KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Website [www.kingstoneandthruxtongpc.org](http://www.kingstoneandthruxtongpc.org)

### MINUTES

**Kingstone and Thrupton Group Parish Council  
meeting held on Wednesday 7<sup>th</sup> October at 7.00p.m.**

Clerk's email address: thelesleyhay@hotmail.co.uk

**Due to present Government restrictions this meeting was  
a 'virtual 'meeting held via Zoom.**

**PRESENT:** Cllr M. Walker (Chairman); Cllr D Lloyd; Cllr L Thorne; Cllr S Walker (Vice Chairman) and Cllr C Pugh.

PRESENT: Parish Clerk: Mrs L A Hay; Steve Madison – Sports Association and Ward Cllr C Bolderson.

**Chairman welcomed those present to the October Zoom meeting.**

### MINUTES

1. **Acceptance of apologies for absence:** Cllr A Vincent
2. **Declarations of interests,** Disclosable Pecuniary, Non-Disclosable Pecuniary and Non-Pecuniary interests. None declared.
3. The minutes of the meeting held 2<sup>nd</sup> September 2020 were considered to be a true record and it was unanimously agreed that they be adopted and signed by the Chairman.
4. **Finance.**  
(4.1) Finance: Accounts sheet/schedule of payment sheet had been circulated.

(4.2) It was unanimously agreed to pay outstanding invoices.

(4.3) A date for a Working Group to discuss the Precept/Budget for Financial Year 2021 -22 was agreed for Wednesday 28<sup>th</sup> October – this will be a virtual meeting. The Working Group will be Cllr D Lloyd; Cllr C Pugh and Cllr M Walker (Chairman) the meeting will also be attended by the Clerk.

The Chairman will prepare draft forecast figures which will be circulated prior to the meeting.

## **5. Chairman's Report:**

(5.1) Update on response to School Survey. The Clerk reported that she had sent out letters to the local schools and, to date, there had been two positive replies. After discussion, it was agreed to defer any further discussion/decision until the next meeting to allow time for the other schools to respond.

The Chairman drew Councillors attention to the current Standing Orders which do not include the recent change in the law in relation to virtual meetings. The Chairman will review the current document and will bring a suggested amendment to the next meeting for consideration and adoption.

The recent consultation document with regard to the Code of Conduct has been circulated. There were no comments or suggestions made by any of the Councillors present.

**6.Ward Councillor's report** – had been circulated in advance - please see full report at the end of these minutes.

Ward Cllr Bolderson particularly drew the Parish Council's attention to the parish council briefing note on Planning for the Future - White Paper and Neighbourhood Planning –

which had been previously circulated. Representations, as a Parish Council or as an individual, can be made up until 29 October 2020.

Another important issue outlined in the White Paper is the suggestion that the threshold for payment of 106 monies changes from a development of 10 houses to a development of between 30-40 houses. This will mean that a lot of smaller village developments will miss out on a considerable amount of money that helps support the infrastructure of the area associated with the additional housing.

The Clerk was asked to look into circulating information of future road closures and information associated with the Locality Steward's weekly workload.

**6.1 Open session** – no members of the public present.

Cllr Lloyd asked the Clerk if she could contact John Lagan about the annual cutting back of the hedge on the left- hand side by Coldstone Cross/Dew's corner.

## **7. Highways and Environmental Matters**

Lengthsman and Footpath Officer's report – no report to date.

### **KS25 Footpath**

**Site visit** - The Chairman and Cllr C Pugh reported that they had visited KS25 with regard to the overhanging oak tree. This was not obstructing the footpath and had found it to be, in their opinion, in reasonable order with no apparent safety issues.

**Closure of the exists/entrances.**

There was further discussion on the KS25 footpath which runs from Seven Site Playing Fields to the road that leads to the schools and doctors. Cllr Lloyd reported that there are plans that clearly show the 5 exits/entrances from/to the Lagan site which would have given walkers/cyclists a short cut to the doctors and vice versa for the residents to take a short cut onto KS25 which would take them to the shop and pub and playing field. The site plan clearly shows these - and it also shows in the conditions attached to the planning application that the hedges and trees stay intact - which has not happened along this route.

It was considered unfortunate that Lagan Homes had sold off individual parts of the hedge with each individual property which could cause a great deal of maintenance problems in the future. This was certainly not seen as part of the original agreement and hopefully, the Phase 3 boundary hedges will be retained within the development.

Cllr Lloyd offered to forward various maps/links to Ward Cllr Bolderson/Councillors showing the original exits and entrances. Item to remain on the agenda.

There was again a full and lengthy discussion with regard to the ongoing drainage/flooding problems which had all been highlighted previously and inspected by Balfour Beatty's Locality Steward together with representatives of the Parish Council; lengthsman and D C Gardening.

It had been suggested that may be an up to date survey should be carried out but it was felt this should not be funded from the Parish Council budget as it was the landowners/tenant 's riparian duty/ responsibility.

An initial survey carried out by Lagan Homes had now been made available and circulated.

The Chairman and Cllr Pugh will arrange a site meeting and the Chairman will prepare a proposal/report to be presented to Herefordshire Council.

### **Flood Alleviation Scheme**

Steve Madison – Chairman of the Sports Association – reported that he had been researching copies of minutes reporting on Flood Alleviation Schemes dating back as far as 1992. These refer to a Worcestershire and Herefordshire Flood Relief Scheme and that the responsibility to clean the road side is the Highways responsibility. Copies to be forwarded.

The Ward Councillor reported that she is hoping to arrange a meeting with the Directorate Services Team Leader who reports to Head of Infrastructure Delivery and whose Officers oversee the Natural Flood Management Project. It is hoped they may have more up to date information on the Herefordshire/Worcestershire Flood Alleviation Scheme.

It was reported that during heavy rain there is often considerable surface water on the C1221. The surface water collects directly outside where they are building at Allpay - it has been repaired before by Balfour Beatty but keeps returning. The Clerk will liaise with the Locality Steward.

The speed limit signs at the Seven Site and further along are bent over or covered in foliage – Clerk to liaise with Locality Steward.

The Clerk was asked to look into forwarding information on Road Closures and the Locality Steward's weekly worksheet.

**8. Website** –The Chairman reported that the new update/ upgraded website would be ready for the weekend and this will bring the Parish Council website into line with new legislation. The Chairman reported that he had not renewed the old site domain name as the new site was so near to being ready for use.

**9. Village Hall.** The Chairman confirmed that due to the present Covid19 guidelines it has been agreed not to reopen the village hall this year and that the situation will be reviewed in the New Year.

(9.1) Defibrillator Pads and Rescue Kit had now been delivered and in place.

**10. Planning** – no new applications received to date.

**11. Seven site recreation ground**– general update by Mr Madison – Chairman of Sports Association

11.1 The Covid19 grant had gone towards funding a new tractor.

11.2 Plastic matting is being laid in the entrance to the sports ground – this will eventually provide hard standing for vehicle parking.

11.3 There had been a problem with folk camping in the sports ground – this has been reported to the police. The same folk are thought to have been parking overnight in the Village Hall Car Park – Councillors are encouraged to call Police on 101 if similar incidents occur around the village as the police are very keen to interview.

11.4 It is anticipated that the remains of the old changing rooms will have been removed and the site cleared by the coming weekend.

**Date of next full council meeting:** Wednesday 4<sup>th</sup> November 2020

Items for the next agenda: co- option of Parish Councillor(s); KS25; Speeding and traffic increase C1221; School Survey; to discuss possible Gateway Scheme and SID information. Precept and Budget 2021-2022.

Chairman closed the meeting at 8.40p.m.

Signed:

Date:

## Ward Cllr Bolderson's October Report

### Tansport Strategy Review

Unfortunately, we have seen another delay in the Transport Strategy Review. I understand that the General Scrutiny Committee will review the report in mid-November, however, the meeting date has not yet been set. The Papers are made available to the public 5 business days before the meeting and any member of the public has the opportunity to ask a question.

All Herefordshire Council committee meetings are open to the public and are live streamed via

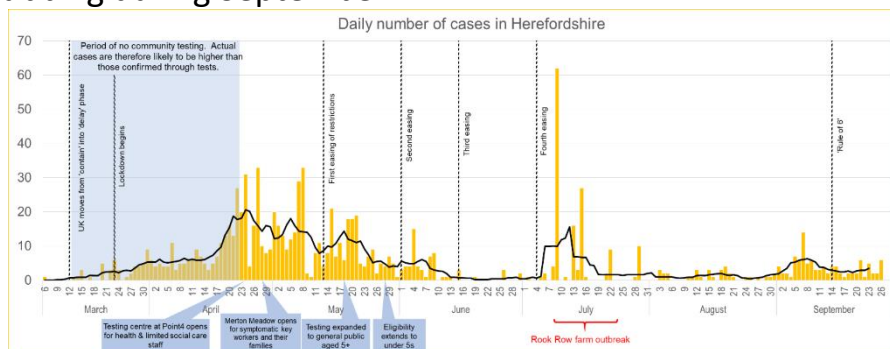
YouTube <https://www.youtube.com/user/HerefordshireCouncil>. The rules and deadlines for asking questions at these meetings can be found on the council website <https://www.herefordshire.gov.uk/council>.

### Planning

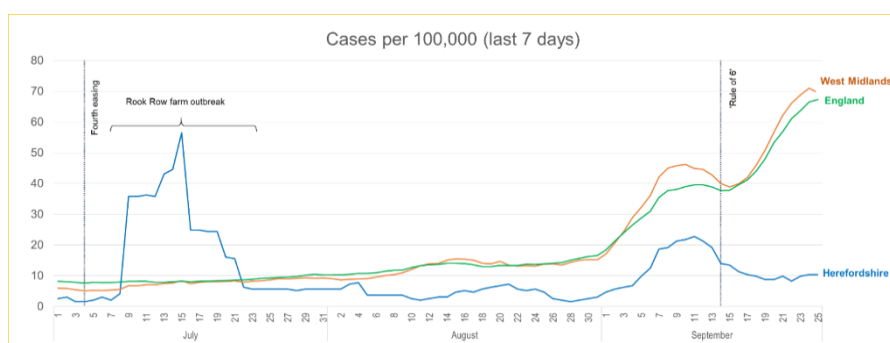
All Parish Councils should have received a parish council briefing note on Planning for the Future - White Paper and Neighbourhood Planning. You can make representations up until 29 October.

### Covid (as of 2<sup>nd</sup> Oct)

- The total number of **lab-confirmed cases** in Herefordshire throughout the course of the pandemic is now 1,021 (30th Sept). Since September rates have risen and until recently shadowed the rise seen in England, albeit at a lower level.
- Lab-confirmed cases since throughout September have a much younger profile than during the peak in April and May, with 39% aged 18-30 compared to 14% previously. This is likely to be due to the wider eligibility of testing now.
- Three outbreaks in care homes have been identified through mass swabbing during September.



There have been no outbreaks in educational settings to date. In the past 14 days, there have been 5 settings with a single confirmed case among a pupil/member of staff.



- There have been **no further deaths of Herefordshire residents involving COVID-19** in the latest published ONS data (occurring by 18<sup>th</sup> and registered by 26<sup>th</sup> September), so the total remains at 128. Only nine of these have been recorded since early June, and it was notable that local intelligence indicated that the COVID diagnosis was several months prior to death for the most recent two.

### **Small Business Recovery Grant**

Grants of between £1,000 and £3,000 are available through the Marches Small Business Recovery Grant, which will help both tourism businesses and those in the wider economy. Only small businesses with up to ten full-time employees and who can demonstrate a negative impact due to the coronavirus crisis are able to apply. The grants will be available for projects running between November and January. Costs can cover specialist advice – including HR, accountancy, legal, financial, health and safety, IT/digital and sector-related consultancy – and/or equipment to address immediate needs in response to Covid-19. Applications will open on Wednesday 14 October at 9am so please take the opportunity to review the information provided on the dedicated website [www.marches-sbrg.co.uk](http://www.marches-sbrg.co.uk) around eligibility and what's needed in order to prepare and make a successful application.

### **Highway or Footpath Defects**

Reminder that Tram Inn road closure is from 11pm 2/10/2020 to 5am 12/10/2020

Please can I encourage you to report any EMERGENCY defects and potholes by phone 01432 261800 or for non-emergency defects, by logging on the Herefordshire Council

website <https://www.herefordshire.gov.uk/info/200196/roads>



You can report the following items online:

- [Faulty street light](#)
- [Fly tipping](#)
- [Public right of way problem](#)
- [Highway drainage issue](#)
- [Overhanging tree](#)
- [Pavement needing repair](#)
- [Pothole](#) or use the [Reporting App](#)
- [Road needing resurfacing](#)
- [Road sign defect](#)
- [Worn road markings or missing cats eyes](#)